



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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**TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO

MINUTES: Regular Work Session – November 5, 2024

*This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.*

The Board met in regular session pursuant to adjournment of the November 5, 2024, General Session meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – absent

Krystal Powell, Clerk – present

24-1534      A resolution was adopted authorizing the Warren County Solid Waste Management District to submit a 2025 Market Development Grant to the Ohio Environmental Protection Agency on behalf of Eco Development, LLC.  
Vote: Unanimous

DISCUSSIONS

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Larry Hollingshead, Warren County Imagination Library, was present to provide an update relative to the success of the Imagination Library. Mr. Hollingshead stated since the start of the program, five years ago, the program has served over 8,500 readers. He then introduced key members of the organization to speak on the further success of the program.

Joy Strancar, Mason Early Childhood Center Reading Intervention Specialist, stated she was responsible for enrolling children into the Imagination Library. She stated the importance of reading and the affect it has on early concept learning skills.

Dr. Jonathan Cooper, Mason City Schools Superintendent, stated the importance of the Imagination Library in setting all students up for success.

Michael Sander, Franklin City Schools Superintendent, stated the great need for the Imagination Library due to a major literacy deficit within Franklin City Schools.

Robyn Donisi, Franklin City Schools Assistant Superintendent, outlined the importance of the Imagination Library for kindergarten readiness.

Upon further discussion, the Board presented a check for \$340,000.00 to the Warren County Imagination Library to illustrate the County's support and appreciation of the program.

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Susanne Mason, Warren County Grants Administration Program Manager, was present along with Chris Lazuta, Director of Business, Eco Development, to request the Board consider an Ohio EPA Market Development Grant relative to their Styrofoam recycling business.

Mr. Lazuta stated the grant would be for the purchase of an additional Styrofoam densifying machine. He stated within the Warren County campus we are seeing an annual growth of 17% for Styrofoam recycling.

Upon further discussion, the Board resolved (Resolution #24-1534) authorizing the Warren County Solid Waste Management District to submit a 2025 Market Development Grant to the Ohio Environmental Protection Agency on behalf of Eco Development, LLC.

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Sue Spencer, Human Resources Manager, along with Kathryn Horvath, Assistant Prosecuting Attorney, to discuss proposed changes to the procurement policy.

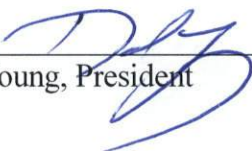
Ms. Spencer stated the recommendation of increasing the informal quote maximum from \$2,500.00 to \$5,000.00 to improve the whole procurement process.


Ms. Horvath stated the change to increase the informal quote threshold was brought to her attention by various departments and it is simply a county policy not a requirement by the Ohio Revised Code.

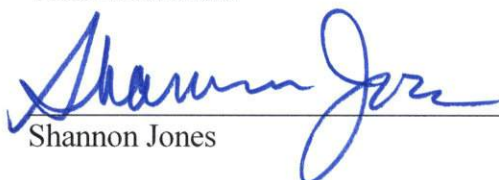
Upon further discussion, the Board recommended changing the threshold for informal price quotes to \$5,000.00 with the addition of language to prohibit the circumvention of the bidding policy and overuse of preferred language.

Ms. Spencer stated the requested changes would be made and the updated procurement policy would be brought before the Board for final approval at a later date.

Upon motion the meeting was adjourned.

  
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David G. Young, President

  
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Tom Grossmann

  
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Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on November 5, 2024, in compliance with Section 121.22 O.R.C.

  
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Krystal Powell, Clerk  
Board of County Commissioners  
Warren County, Ohio